



Department of Ohio – Marine Corps League

Reply to: Don Dearth, Adjutant
2024 Oak Grove Extension Rd
St. Marys, West Virginia 26170

From: Don Dearth, Department of Ohio Adjutant
To: All Detachment Commandants, Department of Ohio,

Subj: Call to Convention

Detachment Commandant:

In accordance with the Bylaws and Admin Policy of the Department of Ohio, Marine Corps League, this is your notice of Call to Convention.

The Department of Ohio, Marine Corps League will host the 78th Annual Department Convention beginning on Thursday 8 June 2017 with registration opening at 16:00 hours and concluding on Sunday at or about 11:00 hours 11 June 2017. The officers and staff are looking forward to an enjoyable and informative convention and renewing old friendships and starting some new friendships.

The major item of business that **must be completed** is the Election and Installation of the Department Officers for the new fiscal year.

Enclosed in the packet, you will find the following items:

<u>Qty</u>	<u>Item Description</u>	<u>Remarks</u>	<u>Final Destination</u>
20	Department Raffle Tickets	Return tickets & payment to:	Mike Kirk, Ways and Means Chairman 1066 Lizabeth Circle Heath, Ohio 43056
1	Convention Schedule	Subject to change	Copy available www.mclohio.org
1	Hotel Reservation	Contact Hotel Directly	Copy available www.mclohio.org
1	Strip Ticket Request	Return forms & payments to:	Thom Seymour, Paymaster 8300 Munson Road Mentor, Ohio 44060-2409
1	Delegate Registration	Make additional if required	Thom Seymour – see above
0-999	Members/Buckeye Marine	Distribute one (1) to each member	Thom Seymour – see above
1	Attendance Information	Space Planning	Thom Seymour – see above
1	Convention Ad Request	Submit art work & payment	John Harkness 4345 Hamilton Road Medina, Ohio 44256-9089

Please return all items to the proper authority no later than 15 May 2017 to insure compliance with the Bylaws and Admin Procedures and Policies of the Department of Ohio Marine Corps League. Items received after the official cut-off date will be honored on a space available basis only.

Semper Fidelis

Don Dearth

Adjutant by Direction and Authority of the Commandant John Harkness